

DRAFT

6-20-2008 EFC Minutes

Executive Finance Committee Members Present: Representatives Ferland, Cloutier, Donovan, Converse, Gottling

Other Delegation Members Present: Reps. Franklin, Rodeschin

County officials and Employees Present: Treasurer Sweeney, Acting Administrator Chainis, DOC Superintendent Cunningham

The chair called the meeting to order at 10:00 a.m.

Treasurer Sweeney reported on her progress in complying with the EFC's 6-17-08 vote authorizing her to borrow up to \$3,000,000 in a Tax Anticipation Note and directing her to seek formal bids from all county banks. She was having problems sending out formal bids without the bid process costing the county at least \$950, money that is not in the budget for FY 2008. Discussion ensued on this report.

Rep. Cloutier moved, seconded by **Converse**, to reconsider the 6-17-08 directive to the Treasurer to seek public bids. Rep. Gagnon entered the meeting at 10:25 a.m. as discussion continued on the Cloutier motion. The motion carried on a 4 – 0 division vote with Ferland abstaining because she did not attend the 6-17-08 meeting.

Rep. Cloutier moved, seconded by Gottling, that the EFC direct the Treasurer to send a request to any bank operating in the county for a written proposal on borrowing in anticipation of taxes. The motion carried on a 4 – 0 division vote with Ferland again abstaining. The EFC then discussed with the Treasurer how written proposals to banks would be worded.

Rep. Converse moved, seconded by Gottling, to fund all county grants at a total of \$162,250. The motion carried on a 5 – 0 roll call vote.

Proposed transfers were taken up next starting with the DOC's proposed transfer. Rep. Converse moved, seconded by Cloutier, to approve the DOC's request. Proposed transfers from the Sullivan County Health Center (SCHC) were discussed with SCHC Administrator Purdy. Commissioner Jarvis entered the meeting at 11:30 a.m.

Rep. Converse moved, seconded by Donovan, to approve the first set of SCHC transfer requests. The motion was approved on a 5 – 0 division vote. Rep. Converse moved, seconded by Donovan, to approve the second set of SCHC transfers between the Nursing and On-Call Nursing Departments with a total fund change corrected on Line 6. The motion was approved by a 5 – 0 division vote. Rep. Converse moved, seconded by Donovan, to approve the third set of SCHC transfers, an account number change in Lines 1 and 4. The motion was approved on a 5 – 0 division vote.

Rep. Donovan moved, seconded by Cloutier, to have the EFC chair sign a corrected transfer request form. The motion was approved on a 5 – 0 division vote.

SCHC Administrator Purdy then discussed projected revenues and expenditures in the SCHC including the likelihood that there would be deficits in some sections of his budget because of lower than expected revenues.

Rep. Donovan moved, seconded by Gottling, to accept the Treasurer's proposed borrowing with corrections. The motion was approved on a 5 – 0 division vote.

Rep. Cloutier moved, seconded by Gottling, to approve a 6-13-08 transfer within the SCHC's Laundry and Linen Department as presented. The motion was approved on a 5 – 0 division vote. Rep. Cloutier moved, seconded by Converse, to approve a transfer in the Housekeeping Department as presented. The motion was approved on a 5 – 0 division vote.

Rep. Cloutier moved, seconded by Donovan, to approve SCHC's Central Supply transfers as presented. The motion was approved on a 5 – 0 division vote.

Rep. Converse moved, seconded by Cloutier, to approve SCHC's Operation of Plant proposed transfer. The motion was approved on a 5 – 0 division vote.

Rep. Gottling moved, seconded by Donovan, to approve the Woodhull Complex's proposed transfer. The motion was approved on a 5 – 0 division vote.

Rep. Converse moved, seconded by Donovan, to approve the Human Resources transfer request. The motion was approved on a 4 – 1 division vote.

Rep. Gottling moved, seconded by Converse, to approve Human Resources transfer request. -----

Rep. Cloutier moved, seconded by Gottling, to approve Payroll Departments's transfer request. The motion was approved on a 5 – 0 division vote.

Rep. Gottling moved, seconded by ----- to approve the Court House's transfer request. The motion was approved on a 5 – 0 division vote.

Rep. Cloutier moved, seconded by Gottling, to approve a transfer within the Treasurer's budget as presented. The motion was approved on a 3 – 2 division vote.

Rep. Gottling moved, seconded by Cloutier, to approve a transfer within the Commissioners' Office as presented. The motion was approved on a 5 – 0 division vote.

Rep. Donovan moved, seconded by Cloutier, to approve transfers within the County Manager's budget. The motion was approved on a 5 – 0 division vote.

The chair recessed the meeting at 12:39 p.m. for lunch. Before recessing the EFC agreed to meet on Monday, June 23 at 9 a.m. The EFC resumed meeting at 1:45 p.m. with Reps. Gottling and Donovan absent. The EFC began by reviewing the Sheriff's Department proposed transfers. Rep. Gottling entered the meeting at 1:51 p.m. Rep. Cloutier moved, seconded by Converse, to approve the Sheriff's Department's proposed transfers. The motion was approved on a 4 – 0 division vote.

Rep. Converse moved, seconded by Cloutier, to approve transfers within the City Attorney's Office of 6 -11-08. The motion was approved on a 4 – 0 division vote.

Rep. Converse moved, seconded by Cloutier, to take the County Attorney's proposed transfer of 6-3-08 off the table. The motion was approved on a 4 – 0 division vote.

Rep. Converse moved, seconded by Cloutier, to approve the previously tabled transfer. The motion was approved on a 4 – 0 division vote.

Reps. Rodeschin and Franklin then discussed whether the county's elected officials legally had to come before the EFC for transfers within their budgets provided they did not overspend their own bottom line budget amounts.

The SCHC's Marketing Department's budget was reviewed, Rep. Gottling moved, seconded by Converse to approve a total Marketing Department budget of \$149,205. The motion was approved on a 3 – 1 roll call vote. Yeas were Cloutier, Converse, Gottling. Nays were Ferland.

Rep. Ferland moved, seconded by Converse, to increase the budget of the SCHC's Dietary Department by \$20,000 from \$532,000 to \$552,000. The motion was approved on a 4 – 0 division vote.

The EFC by a 3 – 0 consensus vote agreed to put the entire Nursing staff budget figures in the Nursing Department rather than spread the amounts between Nursing and Nursing On Call that includes Agency nursing.

Rep. Cloutier left the meeting at 3:15 p.m. Rep. Gottling acted as clerk. The remaining discussion centered on Operation of Plant and whether a change in the budgeted amount for propane was needed. No change was made.

A reminder was made that the next meeting is on June 23 at 9:00 a.m. in Newport and the meeting was adjourned at 3:30 p.m.

John Cloutier, Acting Clerk